

Titan Booster Meeting
November 14, 2016 - 6:00 p.m.
Engineering Room T-25

The meeting was called to order at 6:05 p.m. A quorum was present. In Attendance: Katy O'Hara, Bonnie Stevenson, Richie Doletina, Maria Wolfe, Michelle Doletina, Amanda Muir, Caroll Shreves, Kathy Mehaffey, Tiffany Novembre

Titan Booster

- The minutes of the prior meeting on 10/10/16 were reviewed. Amanda Muir noted an unacceptable abbreviation that is to be corrected. Amanda Muir made the motion to approve the minutes with amended changes. Caroll Shreves seconded the motion and the vote passed unanimously.
- Financial Report
 - Katy O'Hara provided the current standing of the Titan Booster account to everyone in attendance. A copy of the ledger was emailed to the Titan Booster Board for review prior to the meeting.
 - Maria Wolfe brought up concerns regarding fees charged by PayPal. After comparisons with other Nova Schools Not-For-Profit Communities (Nova Middle School PTSA and Nova Dwight D. Eisenhower Elementary School PTA), it was noted these websites charge a "Convenience Fee." Katy O'Hara will follow-up with our National Booster Club Training Council (NSBTC) representative to clarify the legal standpoint of this practice.
 - After review of the documents, it was discovered that consent forms (not to be confused with permission slips for school activities) be completed by all students participating in a Titan Booster event. Additionally, there should be a second review of the bank ledger and itemized log of expenses by another board member that does not have check-signing capabilities. Michelle Doletina volunteered to audit these documents on a monthly basis.
- Titan Booster is officially insured by National Booster Club Training Council (NBCTC). The coverage documents were emailed to the Board by Katy O'Hara for review prior to the meeting.
- Amanda Muir updated the group of Grant proposed by Von McClendon benefitting Titan Booster. The documents were completed and received by Ms. McClendon. Ms. McClendon registered our group and recommended students submit their logged volunteer hours. The application will be submitted in January 2017. Ms. McClendon and Mrs. Muir will provide a follow-up at the regularly scheduled meeting in January 2017.

Engineering

- The booster.com t-shirt campaign has ended. The campaign ran for a total of 45-days. During this timeframe, 28 items were sold for a profit of \$115.96 and \$19.44 in donations totaling \$135.40.
- Upcoming Engineering events and the support of the Booster were discussed as follows:

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- Beach Clean-up (Dec. 3) – Water and chips will be donated by the Titan Booster. Lunch was discussed, but not confirmed as this is not an official Titan Booster event. Bonnie Stevenson indicates in previous years hot dogs were provided, but were donated by a parent. The details will be discussed at the next Engineering Club meeting. Members of Titan Swim will not be able to attend as there is a Swim Meet at Coral Springs Aquatic Center.
 - NASA Field Trip (Tentative Jan.) – At this time there is no plan to continue this field trip. However, it is an item on the Engineering Club agenda for discussion.
 - District Competition (Tentative March 2017) – This event hosted by Nova High School Engineering will occur during a school day and not a Saturday as previously mentioned due to a lack of participation. Once a date is confirmed, an ISRO will be completed. Mr. Handler will talk about this event and initiate a call for volunteers at the next Engineering Club meeting. Because this will occur during a school day, the newest snack guidelines will be researched as this may impact the concession stand sales. We may offer pizza by the pie at cost to visiting schools. This will be a standing agenda item until successful completion of the event.
 - Plywood Regatta (January 21-22) – More information to come as event gets closer.
- Mr. Handler has two (2) purchase requests for Engineering. First, the secondary dust filtration system in the Engineering Room needs new filters. Because the school's purchasing department has indicated these items are "obsolete" Mr. Handler is asking they be purchased through Titan Booster. The filters are the Jet 708723/AFS-2IF Replacement Inner Filter for AFS-2000 for **\$94.96** and Jet 708724/AFS-2ESF Replacement Washable Electrostatic Filter for AFS-2000 for **\$116.99** (links below). If a definitive response from purchasing indicates this is truly an obsolete item from the approved vendor, Katy O'Hara made the motion to approve the purchase of filters through Amazon.com. The motion was seconded by Michelle Doletina and the vote carried unanimously.
https://www.amazon.com/Jet-708723-AFS-2IF-Replacement-AFS-2000/dp/B0009H5RJ1/ref=sr_1_3?ie=UTF8&qid=1480521795&sr=8-3&keywords=jet+filter+708723%2Fafs-2if
https://www.amazon.com/Jet-708724-AFS-2ESF-Replacement-Electrostatic/dp/B0009H5AX6/ref=sr_1_1?ie=UTF8&qid=1480522007&sr=8-1&keywords=asin+b0009h5ax6
- The second request is for cardboard box that is the standard for robotics. Details such as website, model, and pricing were not provided at this time. Discussion centered around the idea this was an item to be provided by the school because it is part of the Engineering class curriculum. Mr. Handler will request this item from the school's purchasing department. If a definitive response from purchasing indicates this item is not in the budget, Katy O'Hara made the motion to preliminary approve the purchase of

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the cardboard box pending pricing details. The motion was seconded by Bonnie Stevenson and the vote carried unanimously. Mr. Handler will update the group on the status of this request as well as detailed product information.

- Amanda Muir initiated discussion regarding the elementary school-aged Engineering members participating in the district competition. Because the event is on a school day and is limited in time, it is better we host a separate event on a Saturday. There are approximately 125 students currently in the program and account for 80 able to participate on a Saturday. The car kits can be purchased from Pitsco.com for the event. Further details will be discussed at a later date.

Titan Aquatics

- Upgrades are needed to the Meet Manager and Team Manager software. Coach White will research pricing and determine if the cost is per license or annual subscription. Katy O'Hara made the motion to preliminary approve the purchase of the software upgrades pending pricing details. The motion was seconded by Carroll Shreves and the vote carried unanimously. Although the scoreboard and lane touchpads were not functioning properly during the season, the errors could not be mimicked when repairs were underway.
- The Coral Springs Invitational swim meet is scheduled for December 3 and 4. Swimmers and parents will provide their own snacks and beverages. There are approximately 14 swimmers registered for this event. The team tent will be brought to the event for use and will be picked up after practice on Thursday, December 1. The Doletinas will also bring a secondary tent. Team t-Shirts for individual purchase will be offered on the website. Richie Doletina was able to get a sponsor for team swim caps. A letter to thank Allied Vision Group will be sent.
- Because of the upcoming water polo season, there will be a temporary change to the club swim schedule. The only available pool-time for the club swimmers will be mornings. Coach Amanda Muir has graciously offered to coach club while Coach White holds Water Polo practice during the season.
- The date for the car wash is December 17. Katie Muir will call local businesses such as Taco Bell, Hooters and banks to ask if they can host us. An update will be provided at the next scheduled meeting.
- Maria Wolfe discussed hosting a Holiday Party for the swim club. Dates suggested were December 14th and 15th. These options will be presented to Coach White and an email will go out to the swimmers and parents. It will be a pot-luck celebration.
- Richie and Michelle Doletina are scheduled to attend the mandatory CLBMS 201 class in Orlando, FL on December 28. This is the last time this course will be offered in Florida until at least 2018.
- Amanda Muir advised the group that t-shirts for high school sports (water polo) will no longer be provided by the school. Michelle Doletina volunteered to follow-up with

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Coach McQuaid to obtain the name of the current vendor and pricing. A follow-up will be provided at the next scheduled meeting.

- Maria Wolfe advised the group of the Swim Miami and Swim Ft. Lauderdale Ocean swim dates (Miami – 05/07/17 and Ft. Lauderdale – 01/22/17). The date of the Ft. Lauderdale swim coincides with the Plywood Regatta. Information will be provided to the swimmers for Swim Miami as the date of registrations draws closer.
- Amanda Muir presented the group with a fundraising option for World's Finest Chocolate. In the interest of time, this item will be tabled until the next scheduled meeting.

The next meeting is scheduled for December 12, 2016.

Michelle Doletina made a motion to adjourn the meeting at 7:15 p.m. Maria Wolfe seconded and the vote carried unanimously.